

Department of Psychology -Course Evaluation Form

This form must accompany your materials

Student Information

Name _____ Student ID Number _____

Major _____ Second Major _____ Minor _____

OSU Email Address _____

Type of Evaluation Requested: Check all that Apply

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Transfer Credit Evaluation

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Pre-Approval (Domestic University)

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Global Education (Include OIA Credit Form)

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Pre-Approval (International University – not part of global education)

City, State, Country where classes were/will be completed _____

Transfer Credit Information: Course 1:

College/University _____ Credit Hours _____ Term Completed _____

Course Name _____ Course Department & Number _____

Requesting credit for the following course at The Ohio State University:

PSYCH # _____ Course Name _____

For Internal Use Only. Committee Decision:

DARS Action Y/N:

DB Y/N

Course 2:

College/University _____ Credit Hours _____ Term Completed _____

Course Name _____ Course Department & Number _____

Requesting credit for the following course at The Ohio State University:

PSYCH # _____ Course Name _____

For Internal Use Only. Committee Decision:

DARS Action Y/N:

DB Y/N

Course 3:

College/University _____ Credit Hours _____ Term Completed _____

Course Name _____ Course Department & Number _____

Requesting credit for the following course at The Ohio State University:

PSYCH # _____ Course Name _____

For Internal Use Only. Committee Decision:

DARS Action Y/N:

DB Y/N

By signing below, I hereby declare that all information provided for this course evaluation is accurate and true. I understand that submission of inaccurate or counterfeit materials is cause for academic ramifications which may include referral to the Committee on Academic Misconduct.

Student Signature _____ Date _____

Important Information

All courses must be successfully transferred into the University as either General (G000.xx) or Special credit (S000.xx), i.e., not remedial, technical, or deferred credit, before they can be evaluated by the Department of Psychology. In order to have your college coursework transferred into the University, submit an official transcript to the address provided on the [Registrar website](#).

The Ohio State University will evaluate and award credit for all successfully completed college course work at post-secondary institutions holding accreditation from any one of the six regional accrediting associations. It is the student's responsibility to ensure that the institution in which they are planning to attend is regionally accredited. If you have questions concerning the accreditation status of an institution, please direct your questions to the University's [Office of the Registrar](#) by calling (614) 292-0300.

The pre-approval status of evaluated courses is tentative. Pre-approval of a course is based on the syllabus submitted. The actual syllabus for the class taken will need to be submitted when the course has been successfully transferred to The Ohio State University. Directions on how to submit the actual syllabus will be included in the pre-approval confirmation email.

Online courses are evaluated via the same criteria as any other course being transferred into the university. However, special attention is given to the security of the test administration. If you are planning to take online coursework, we strongly suggest that you acquire pre-approval for the course before enrolling.

Once you have collected the materials listed on the reverse side of this document, you can submit your materials through email to psychadvising@osu.edu. Allow one to two weeks after we have received your materials for us to process and evaluate the coursework.

Should you have any questions concerning the transfer credit evaluation process, please call us at (614) 292-5750.

Updated 10/10/24